

Caniff Liberty Academy
Board of Directors
Regular Board Meeting
Minutes

Date: June 16, 2021
Time: 6:00 pm
Location: Zoom Meeting:
<https://us02web.zoom.us/j/87213176289?pwd=cFJkM1JJbFltanBRVVA0SjNwMWNaQT09>
Caniff Liberty Academy
2650 Caniff St.
Hamtramck, MI 48212

Call to Order

The meeting was called to order at 6:01 pm by Board President Abu-Shanab.

Roll Call

A roll call was taken. The following board members were in attendance virtually:

Present – Mr. Abu-Shanab, President (remotely from Oakland County, Rochester Hills, MI)
Absent (Excused) - Mr. Ali Al-Zaqzuq, Treasurer
Absent (Excused)– Mr. Imad Hamad, Secretary
Present – Mr. Qurban Choudhury, Vice President (remotely from Wayne County, Detroit)
Present – Dr. Elmoataz Ibrahim, Member (remotely from Macomb County, Sterling Heights, MI)

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber, EMAN
Dr. Lorilyn Coggins, EMAN
Mr. Lawrence Cowger, Caniff Liberty Academy
Ms. Judeen Bartos, Oakland University Charter Schools Office

As the meeting was conducted electronically, in accordance with the amended Open Meetings Act all votes were conducted by roll call.

Oath of Public Office

The Oath of Public Office was administered by Dr. Lorilyn Coggins (notary public) to Mr. Omar Abu-Shanab.

Approval of Agenda

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim to approve the agenda. A roll call vote was taken. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, and Ibrahim). Motion passed - Agenda approved.

No board member indicated having a conflict of interest with respect to any agenda item.

Approval of Prior Meeting Minutes

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim to approve the minutes of the Regular Meeting held on May 19, 2021, as read. A roll call vote was taken. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, and Ibrahim). Motion passed - Minutes approved.

Public Comment Relating to Agenda Items

No public comment was provided.

Correspondence

Oakland University notification of the approval of Mr. Abu-Shanab for another term on the Board of Directors was received.

A copy of the recent Wayne County Health Department Order extending the allowability of remote meetings through December 31, 2021, was received.

Reports

Mr. Saber noted that it is the end of a challenging year and we made it through the pandemic. He acknowledged the great work by the administrative team, teachers and support staff. He then asked Mr. Cowger to highlight the monthly management report. Mr. Cowger provided highlights of the report to include assessment, Hamtramck construction, and staff evaluation activities. Only one teacher was identified as minimally effective. Dr. Coggins reported on Epicenter compliance and grant funding.

Dr. Coggins summarized the May financial reports noting cash on hand, fund balance, and actual to budget percentages for both revenues and expenditures.

Extended Covid Learning Plan (ECLP)

Instruction under the Extended Covid Learning Plan continues to include face-to-face, hybrid and remote options with no current change.

The weekly interaction rates for the past four weeks of school were presented by Mr. Cowger. The overall average for two-way interactions for the past month has been an average of 96%.

No public comment was received on the ECLP as presented.

It was moved by Mr. Abu-Shanab and seconded by Mr. Choudhury to reaffirm the ECLP. A roll call vote was taken. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury and Ibrahim). Motion passed – ECLP reaffirmed.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim to approve the May financial reports and disbursements. A roll call vote was taken. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury and Ibrahim). Motion passed – Financial Reports approved.

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim to approve the 2021/2022 projected budget and adopt the Appropriations Act. A roll call vote was taken. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, and Ibrahim). Motion passed – 2021/2022 Appropriations Act adopted.

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim to approve the 2020/2021 Amended Budget and adopt the Appropriations Act. A roll call vote was taken. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, and Ibrahim). Motion passed – 2020/2021 Appropriations Act as Amended adopted.

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim to approve the 2021/2022 Board Meeting Schedule. A roll call vote was taken. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, and Ibrahim). Motion passed – 2021/2022 Board Meeting Schedule approved.

Other Business

No other business was brought to the Board.

Authorizer Comments

The June Resource Calendar was received. Ms. Bartos extended Oakland University's profound gratitude to the Board, EMAN, teachers, and families for handling the challenges of the year.

Extended Public Comments

There was no extended public comment.

Closing Items

The Annual Organization Meeting was announced for August 18, 2021. The Board expressed their desire to continue to meet virtually.

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim that the meeting be adjourned at 6:44 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting Adjourned.

I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on Wednesday, August 18, 2021 at which a quorum was present.

By: *Imad Hamad (Covid19)*

Its: Secretary